

Meeting Type	Meeting Date	Item	Recommendation	Actions	Referred to	Response/ Outcome	Needs Follow Up
Informal	14/06/17	Update from Children in Care Council		The Senior Youth Engagement and Participation Officer would investigate what outdoor equipment the Children in Care Council required for their youth club events	Jenny Weeden	No longer required	No
Informal	14/06/17	Update from Children in Care Council		The Corporate Parenting Champion for Recreation and Leisure activities would explore whether there were any opportunities for donations of outdoor equipment for the CiCC youth club events	Jenny Weeden	No longer required	No
Informal	14/06/17	Update from Children in Care Council		The Designated Nurse for Looked After Children would distributed CiCC leaflets and information at the Looked After Children health checks and assessments	Deborah Spencer	Ongoing	No
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		TACT would explore the opportunity of introducing a mentoring/buddy system for children coming into care	Andy Pallas/Sue King	Innovation funding had been agreed by DfE to progress along with other initiatives	No
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		TACT would provide information on the usage of the Vivacity Cards for CiC to the Committee	Andy Pallas/Sue King	Briefing note to be provided.	Yes
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		The Interim Head of Service Children in Care and Leaving Care would inform members of who would typically attend a Young Person in care's university graduation presentation	Myra O'Farrell	Care leavers would make a decision about who attends their graduation ceremony. Attendance has been made in the past by PAs, Social Workers and previous foster carers.	no
Informal	14/06/17	Work Programme		A foster care scheme of delegations report was to be programmed for a formal meeting date.	Andy Pallas/Sue King	To be scheduled for September 2017	Yes
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		Children in Care and Care Leavers annual health report, which was to include information on those with special needs, the Update on 0-25 Service Redesign, including transition services and Work/Training Opportunities for Care Leavers Update to be presented to the 26 July 2017 meeting	Andy Pallas/Sue King	Report provided on 31 July 2017	No
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		A Permanency Services update to be scheduled for the informal meeting on 6 September 17 with a report to be presented to future a formal meeting	Andy Pallas/Sue King	Report provided on 8 November 2017	No
Informal	14/06/17	Allocation of Roles and Responsibilities Champion Reports		Officers to explore which Committee the transport payments for foster carers could be discussed and confirm when the next available date was available.	Karen S Dunleavy, Myra O'Farrell/Andy Pallas	This item is currently under review by Nicola Curley and an update is to be provided to committee in due course.	No
Informal	14/06/17	Work Programming		The Democratic Services Officer would arrange a work programming session to draft the year's schedule of work for the Committee	Karen S Dunleavy	Work programme meeting held	No
Informal	14/06/17	Work Programming		Members would email any work programme item suggestions to the Democratic Services Officer for inclusion.	Members	Completed	N/A
Formal	31/07/17	Foster Carer Forum Update		The Committee agreed that the Head of Service Children Looked After and Leaving Care would provide a report to outline how other local authorities had applied a council tax exemption or reduction to their foster carers. The report should also include:  1. The legislation other local authorities used to apply the council tax exemption or reduction; and 2. The rationale as to why some local authorities had not adopted this approach.	Myra O'Farrell	Briefing note sent to Members on 23 October.	No

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Formal	31/07/17	Health Report		The Committee agreed that the Designated Nurse Looked After Children, would share a report with the Committee at their meeting on 8 November 2017, which was due to be presented to the Joint Commissioning Unit on closing the gap for children with behavioural and attachment difficulties.	Deborah Spencer	Report provided on 8 November 2017	No
Formal	31/07/17	Performance Report		The Permanency Report due on 8th November 2017, would include information on the savings made to date under the new contract	Andy Pallas/Sue King		No
Formal	31/07/17	Performance Report		The Head of Service Corporate Parenting would provide a briefing note on the processes followed for all applicable health support, education provisions and housing arrangements for when an asylum seeker child enters the United Kingdom.	Myra O'Farrell	This is an ongoing piece of work and there is a working group in place. The working group are due to provide an update to the Children in Care Board on 10 November, and will then write a report for Corporate Parenting	No
Informal	06/09/17	Members Issues		The Committee agreed that the Assistant Director of Children's Social Care would explore whether service directors could provide a report to the Corporate Parenting Committee about what their departments have done to support services to CiC.	Nicola Curley	All committee reports include a section within the implications part for services to outline what implications there are for children in care and care leavers.	No
Informal	06/09/17	Case Study - Placements update from a Social Worker		The Committee agreed that the Team Manager Adoption would review the Foster Placement agreement form and update accordingly to ensure that all information being captured was relevant.	Sue King	Ongoing	No
Formal	08/11/18	Transport Report		Councillor Ayres would provide an update to Members of the informal Corporate Parenting Committee following her visit to the transport team.	Councillor Ayres	Briefing Note provided at 7 February meeting as part of the Champion update	No
Formal	08/11/18	Performance Report		The Assistant Director Children's Social Care would provide expanded dialogue in regards to the reasons behind placement instability and what was being undertaken to address the issues.	Myra O'Farrell	The information required would have been too sensitive to include in future reports	No
Formal	08/11/18	Health Report		The Committee recognised the important need to provide support services to Children in Care with attachment and behavioural difficulties and recommend to the Joint Commissioning Unit that they identify a way forward to develop the support required to close the gap.	Joint Commissioning Unit	Ongoing	Yes
Formal	08/11/18	Health Report		The designated nurse for Children in Care would provide Members with the outcome of the audit on a selection of health assessments to be conducted over the period between October and December 2017	Deborah Spencer	Briefing note sent to Members with the Audit information	No
Formal	07/02/18	Health Report		The Assistant Director of Children's Social Care would provide Members with regular briefing notes to outline the outcome of any discussion held with the JCU in regards to the CAMHS transformation exercise being conducted to highlight any potential resources that could be offered to closing the gap for children with behavioural and attachment difficulties	Nicola Curley	Ongoing	Yes

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Formal	07/02/18	Health Report		For the Chairman of Corporate Parenting Committee to write the the JCU advising them of the Committee's support and their recommendation regarding the need for the provision of a service to CiC with attachment and behavioural difficulties	Democratic Services Officer	Letter written and sent to the JCU.	No
Informal	07/02/18	Update from Children in Care Council		The Assistant Director of Children's Social Care would confirm to Members the financial position is in regards to the funding approval for the vacant Participation Officer post.	Nicola Curley	Finance has been approved.Post has been advertised; closing date 6 April 18	No
Informal	08/02/18	Champion Member Feedback Session		The Assistant Director of Children's Social Care would check on the progress of a recent Foyer/Tate House accommodation query for a young person query raised by Councillor Murphy with Sean Evans.	Nicola Curley	Addressed directly with Sean Evans who went back to	No
Informal	09/02/18	Champion Member Feedback Session		The Head of Service Corporate Parenting would liaise with TACT over the use of the independent living house supported by Peterborough Regional College, for the living independently taster session being developed for CiC and Care Leavers.	Myra O'Farrell	Continuing consultation with TACT	No
Formal	21/03/18	Independent Reviewing Officer Report		The Assistant Director Children's Services would arrange a briefing note on the reasons behind the increase in new children coming into care in Peterborough.	Nicola Curley	Briefing note provded to Members on 4 June 2018	No
Formal	21/03/18	Health		The Assistant Director Children's Services would provide a briefing note to Members in regards to the progress made on the support for closing the gap for children in care with emotional and behavioural difficulties.	Nicola Curley	Nicola is meeting with Wendi Ogle-Welbourn and Lee Miller from Health on 11 June. She will provide a briefing note after this meeting.	No

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